



# Nomination Form

2018-2019

STF Councillor (Term: March 12 – June 30, 2019)

We hereby nominate \_\_\_\_\_ for the position of STF Councillor.

*Note: Please refer to the PSTA Policy on Elections attached.*

## Names and signatures of members making the nomination:

\_\_\_\_\_  
Nominator's name (please print)

\_\_\_\_\_  
Nominator's signature

\_\_\_\_\_  
Nominator's name (please print)

\_\_\_\_\_  
Nominator's signature

I hereby accept the above nomination.

Signature of Member being nominated: \_\_\_\_\_

School / Staff Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mail Address: \_\_\_\_\_

Preferred Email Address: \_\_\_\_\_ Spirit Mail **OR** \_\_\_\_\_

We encourage you to provide a biography, personal description or relevant information (maximum 200 words). We also encourage you to send a picture of yourself along with your biography. This info will be posted on the PSTA web site leading up to elections.

**Nomination & Bio Deadlines:** March 12th, 2019

**Nominations close from the floor of the Rep Assembly on March 12<sup>th</sup>, 2019.**

Send Nominations to:

**Chief Returning Officer, Mark Perry, Warman High School, [mark.perry@spiritsd.ca](mailto:mark.perry@spiritsd.ca)**

**[Please cc all nominations forms to the PSTA President at [brian.knowles@spiritsd.ca](mailto:brian.knowles@spiritsd.ca)]**

Please note, the elected Councillor will attend STF Spring Council on May 2, 3, 4, 2019.

## Policies & Guidelines (2017):

2. Election Procedures
- 2.1. The executive each year shall establish the dates for elections and shall make those dates known to the membership in a timely manner.
- 2.1.1 Elections for president are held prior to the general assembly and prior to the election for the other officers in the executive.
- 2.1.2 Election of officers to the executive and standing committees is held prior to the general assembly.
- 2.2. The executive shall appoint a returning officer for the term July 1 to June 30.
- 2.3. No funds of the PSTA shall be spent in support of any candidates.
- 2.4. Nominations for office signed by two members of the local are submitted to the returning officer before the vote is held. Nominations are also invited from the floor at a representative assembly held just prior to the executive and standing committee elections.
- 2.5. Nominees shall have the opportunity to submit a word statement to be published by the PSTA. These statements may include a maximum word limit to be determined by the returning officer.
- 2.6. Elections will take place in the following order: president, vice president, STF councillors, local implementation and negotiation committee (LINC), professional development committee, and communications committee.
- 2.6.1 Unsuccessful candidates have the opportunity to continue to be nominated down the ballot during the election process.
- 2.7. The President is responsible for notifying the membership, and media of the election results on behalf of the returning officer.
- 2.8. Returning Officer
- 2.8.1 The duties of the PSTA Returning Officer include:
1. Organizing school-based votes by the membership to elect the president
  2. Organizing elections to the local executive at representative assemblies.
  3. Providing members and school staff liaisons with information about election policies and procedures
  4. Ensuring that for the presidential election instructions are prepared for each school staff liaison. The information shall contain the voting procedures, the ballots, and the process for turning in ballots.
- 2.8.2 The president may assist the returning officer in carrying out the duties of voting and elections.
- 2.9. Election of President
- 2.9.1 If the margin of victory is less than 25 votes, a recount shall be performed.
- 2.9.2 In the event of a tied vote, a revote shall occur for the tied candidates.
- 2.9.3 The candidate receiving the most votes shall be declared elected.
- 2.9.4 All voting shall be conducted in accordance with the following rules:
1. Voting in each school staff is to be conducted under the supervision of the school staff liaison.
  2. Voting is to take place on the day(s) appointed and between the hours of 8:00 am and 4:00 pm.
  3. The school staff liaison is authorized to conduct an advanced poll to ensure that all eligible voters have the opportunity to vote.
  4. At 4:00 pm (or before if all eligible voters have voted) the school staff liaison shall count the ballots for their school staff. The results shall be sent to the regional STF Councillor.
  5. All ballots shall be sealed in the envelope and returned to the PSTA office.
  6. Each STF Councillor shall forward the results to the returning officer by 5:00 pm on the date appointed for voting.
  7. The returning officer shall contact the President with the results.
  8. The President shall announce the results of the vote.
  9. Ballots shall be kept for one year. The ballots shall be destroyed by order of a motion from the Executive.
- 2.10. Election of Executive Officers and Standing Committee Members
- 2.10.1 Nominated members do not have the opportunity to address the representative assembly unless all nominated individuals have the opportunity to do so. The prepared statement provided by the nominated individual will be available for school staff liaisons.
- 2.10.2 A motion made from the representative assembly is required to close nominations. The motion is not voted on.
- 2.10.3 Only members of the representative assembly are eligible to vote.
- 2.10.4 For executive offices or standing committees that consist of more than one position, members shall cast one vote for each position open. Ballots with votes less than the full number of open positions shall be declared invalid.
- 2.10.5 In the event of a tied vote, a revote shall occur for the tied candidates.
- 2.10.6 The candidate(s) receiving the most votes shall be declared elected.
- 2.10.7 The executive shall invite individuals who are not members of the association to assist in the election process. These individuals will:
1. Count ballots using the counting sheet under the supervision of the returning officer.
  2. The returning officer calls out each ballot name, counters mark their sheet accordingly.
  3. Once ballots are counted, counting sheet numbers are compared for accuracy
  4. The returning officer declares a winner and informs the President of the results.
- 2.10.8 The President shall announce the results of the vote.
- 2.10.9 Ballots shall be kept for one year. The ballots shall be destroyed by order of a motion from the Executive.