



Prairie Spirit Teachers' Association
General Assembly Presenter(s) Contract

Presenter's Name(s): _____ Position/Title: _____

School/Organization: _____

Telephone Numbers: (Home): _____ (Work): _____
(Fax): _____ (Cell): _____

E-mail Address: _____

Workshop Title: _____

Summary of Workshop to be included in the list of session options (1 to 2 sentences):

Seating preference for session:

- tables
- theatre style
- other: _____

Maximum preferred number of participants: _____

Keep in mind we cannot predict how many people will be interested in your session.

Presenter requires the following to be provided by the PSTA:

- screen
- overhead projector

**Any additional session costs will be incurred by the presenter and/or participants.
Arrangements for session registration and any materials fee collection will be
facilitated by the PSTA.**

Any photocopying for the session will be the session presenter's responsibility.



I, _____, agree:

- To present a workshop on the topic described above on August 28, 2017 at the Prairie Spirit Teachers' Association General Assembly
- To provide any additional a/v equipment or materials required not listed above as provided by the PSTA
- To provide a workshop handout (if applicable) to workshop participants
- To arrange for the purchase and reimbursement through participants of any additional materials associated with the workshop

Session presenter(s): _____

Please email the completed form to carmen.kingsbury@spiritsd.ca. Thank-you!!

TO BE FILLED OUT BY PSTA GAP COMMITTEE & RETURNED TO SESSION PRESENTERS:

_____ Thank you for volunteering to present. We accept your submission. You are scheduled to present from _____ in Room _____.

_____ Thank you for volunteering to present. Unfortunately, we are unable to accept your proposal for this year.

Prairie Spirit Teachers' Association

www.psta.ca

PSTA Office: Room 147, Prairie Spirit School Division Office, 121 Klassen Street East, Box 809, Warman, SK, S0K 4S0 Office Phone: 306-683-2995; Fax: 306-934-8221
